

FALL 2018

**Traditional Undergraduate Education
Course Offerings and Registration**



LANCASTER BIBLE COLLEGE

8/31/18

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Messages from the Registrar's Office



Are you graduating in December?

Please fill out your graduation application online at <http://www.lbc.edu/graduation>. The form is now available for December graduates, and must be filled out prior to Wednesday, September 21, 2018 to avoid incurring a late fee. Graduation applications for December 2018 will not be accepted after **October 12, 2018**. For more information on graduation procedures, see page 18.

First Day of Classes

Classes will begin on Monday, August 27 at 7:00 AM.

Fall Break

Fall Break begins on Thursday, October 18 at 7 AM and classes will resume at 7 AM on Monday, October 22.

Contact Us

If you have any questions or problems regarding registration, course selection, transfer credits or graduation, please contact our office:

Hours: M-R 8:00 AM—5:00 PM
 F 8:00 AM—4:00 PM
 Phone: 717-560-8254
 Email: registrar@lbc.edu
 Location: Lower Level of Esbenshade

Codes

M	Monday	*	Prerequisite Required (see LBC Catalog for Details)
T	Tuesday	<	Teacher Education Students only
W	Wednesday	#	Writing Intensive course
R	Thursday	=	By audition only
F	Friday	+	Blended course. A blended course meets 2/3
S	Saturday	!	Meets various dates
		%	Meets off-campus
		SWI	Schedule w/Instructor
		TBA	To Be Announced

SCHEDULE AND ACADEMIC RESOURCES

Fall 2018 Schedule

August 20-27	Online Registration Verification Week
August 24	New Student Arrival
August 24-26	Orientation
August 27	First Day of Classes**
September 3	Labor Day
September 4	Last Day of Add/Drop Period
September 5-November 9	Withdrawal Period
October 10	Day of Prayer
October 18-21	Fall Break
November 21-25	Thanksgiving Vacation
December 10-13	Final Exams
December 14	December Commencement Ceremony
January 2-11, 2019	Winterim 2019 Term

* Classes begin at 7:00 AM.

** Classes resume at 5:00 PM.

Add/Drop Period

Students may add or drop a course, or change sections in a course, by submitting an add/drop form. These forms are available at the Solutions Center in the Esbenshade lobby. A \$15 fee applies and for each form processed August 29—September 4, 2018. The last day to add or drop a class is September 4, 2018.

Withdrawal Period

Students may withdraw from a course by submitting the appropriate form. Copies of this form will be available at the Solutions Center in the Esbenshade lobby starting on September 5. A \$15 fee applies and will be added to the student's bill for each form processed. Students are not permitted to withdraw after November 9, 2018.

Disability Services Office (DSO)

Students seeking accommodations for a disability must submit documentation to the Director of Disability Services, Sean Dougherty. Appointments can be made by calling 717-560-8200, ext. 5383. Timely submission is important so that reasonable accommodations can be arranged before the semester begins. The DSO is located in the Ally Center on the fifth level of the Teague Learning Commons. Turn LEFT as you exit the elevator to walk directly into the DSO.

Academic Mentoring Services (AMS)

Academic Mentoring Services (AMS) are available without cost to all currently enrolled LBC students. Common services include assistance with assignments and projects, time management and organization, test taking skills and study strategies. Individual tutoring appointments can be made by calling 717-560-8200, ext. 5389 or e-mailing ams@lbc.edu. AMS is located in Ally Center on the fifth level of the Teague Learning Commons. Turn RIGHT as you exit the elevator and follow the signs which guide you to the first door on your right; when you walk through it you will be facing the AMS doorway.

Selected Topics Courses

What are Selected Topics Courses?

Selected Topics courses provide you with the opportunity to study subjects not offered in the college catalog. The course codes for these courses include the numbers 280, 380, or 480. These 280/380/480 courses are offered in Fall 2018:

MAT 180—Integrated Math II—This is the second course in a two-course sequence designed to develop future teachers' conceptual understanding of mathematics. Through study of algebra, geometry, measurement, basic statistics, and probability, students will strengthen their quantitative reasoning and logical thinking. Emphasis will be placed on problem solving and effective communication of mathematics. This course does not fulfill the Core Math requirement. (3 credits)

COM 280—Special Topics

HUM 380—Survey of Popular Music—This course is intended to help the student deepen her/his biblical worldview and think creatively and critically about popular music. This course will study the most significant styles of American popular music in chronological order, beginning with the roots and continuing through the present day. We will explore several recurring themes throughout the course: the interaction of European American, African American, and Latin American traditions; the influence of mass media and technology (printing, recording, radio, video, Internet); and the role of popular music as a symbol of identity (race, class, gender, generation). (3 credits)

MAT 380—Number Theory—This course introduces students to the field of number theory and its applications in cryptography (the enciphering and deciphering of messages in secret code or cipher). Topics will include but are not limited to prime numbers, divisibility, greatest common divisor and least common multiple, the Euclidean Algorithm, congruencies, Fundamental Theorem of Arithmetic, rational and irrational numbers, and cryptosystems. Students will demonstrate understanding of principal results in the field as they move from concrete computations to abstract proof. (3 credits)

SCI 380—Forensics—This course explores the application of science to the legal process. Forensic science is a multidisciplinary course drawing from students' prior acquired knowledge in biology, chemistry, physics, algebra, and English classes. Students will participate in hands-on activities related to common crime scene evidence such as blood and DNA analysis, fingerprint evidence, and ballistics reports in the process of solving crimes and mysteries with the use of their acquired science skills and will explore from a biblical perspective how scientists play a role in the judicial system. This is an elective credit and does not fulfill credit for the core science requirement. (3 credits)

BIB 480—The Use of the Old Testament in the New Testament—This course examines the use of the OT by the NT writers, working toward a coherent framework for explaining how NT writers understood and applied the original meaning and context of the OT for the New Covenant community. The students are introduced to key terms and concepts and will wrestle with the challenges connected to the NT use of the OT. Students will also deepen their understanding and confidence in the overarching storyline of the OT and NT, exploring possible ways to communicate from the OT in light of its development and fulfillment in the NT. (3 credits)

BUS 481—Financial Accounting

BUS 482—Financial Strategy

BUS 483—Labor and Employment Law Compliance

BUS 484—Marketing Strategy

BUS 485—Procurement

BUS 486—Solution Selling

HIS 480—Dawn of the American Century

PAS 480—Advanced Preaching—Building on the foundation *PAS 201 Biblical Preaching*, this course explores the importance of genre-sensitive preaching with an emphasis on the dynamics of biblical narrative in particular. Students learn how to accurately interpret and effectively communicate biblical narratives. (3 credits)

PCN 480—Equine Therapy—The equine assisted therapy course is designed to introduce students to the fundamentals of counseling using horses. This experiential and interactive course will be held off-site at an equine assisted therapy facility. The course will address the history, development, and current views of this unique and growing field, as well as the diverse therapeutic applications of equine assisted therapy as Christian counselors. Students will receive hands-on opportunities to learn and explore individual and group equine assisted therapy methods, in addition to assigned reading, research, and presentations. (1 Credit)

THE 480A & THE 480B—Theology of Work & Wealth—Students preparing to serve God in a vocation that takes them into the world of business need a firm understanding of the nature of work as designed by God for human flourishing. This course will consider how biblical teaching and theology regarding work, wealth, and productive endeavors relate to the purpose of humans in the original creation; how these purposes have been affected by the fall; how the concepts of scarcity, productivity, and wealth are understood from various Christian and non-Christian perspectives; various possibilities for redemptive Christian engagement in the world of commerce and business; and how the implications of human activity in the eternal state inform a Christian perspective on work and wealth in the present. (3 credits)

THE 480C—Theology of Disability—Approximately 10% of the world's population live with a disability, so students preparing for ministry in many fields will encounter people with physical and mental disabilities, and will need to understand the context and challenges facing disabled people, as well as their potential. While the church has historically marginalized the disabled, the 650 million-member disability community is one of the largest unchurched groups on earth. Besides the church's witness, the disability community also has much to teach Christians about redemption, spiritual formation, and hope. This course will develop a definition of disability, explore issues of identity and social isolation that affect the disabled, consider the spiritual needs and potentials of people with varying disabilities, and examine biblical and theological resources for understanding disability in order to equip students with a robust theology of disability. In addition, students will consider how the church can embrace its obligation to minister to those who are disabled, and how to fully welcome disabled Christians into the fellowship and ministry of the church. This course will benefit any student who takes it, but will be especially useful for those pursuing careers in church ministry, education, social work, counseling, and inter-cultural studies. (3 credits)

THE 480D—Advanced Issues in Systematic Theology—This course explores select theological topics in depth, considering opposing viewpoints and seeking biblical support for the student's position. Topics under consideration include the Trinity, Christology, Pneumatology, Soteriology, and Eschatology. (3 credits)

Writing Intensive Courses

HIS 204	Modern World
HIS 224	History of Christian Song
HIS 280	Origins and Legacies of the 1960's
LAN 305	Inquiry-Based College Research and Writing
LIT 101	Poetry, Fiction, and Drama
LIT 202	World Literature
LIT 240	Literature for Children & Young Adults

COURSE ROSTER

Num	Sec	Course Title	Cr.	Professor	Day	Time
Christian Service/Interdepartmental						
BSI 301		Biblical Studies Internship I	0	Clark	Online	Online
BSI 302		Biblical Studies Internship II	0	Clark	Online	Online
BSI 401		Biblical Studies Internship III	0	Clark	Online	Online
BSI 402		Biblical Studies Internship IV	0	Clark	Online	Online
CSS 062	A	College Success	2	Netz	MW	8:00 AM
CSS 062	B	College Success	2	Netz	TR	8:00 AM
CSV 201		Christian Service I	0	Clark	Online	Online
CSV 202		Christian Service II	0	Clark	Online	Online
FYE 101		First Year Experience I	0	Clark	Online	Online
FYE 103		First Year Experience III	0	Clark	Online	Online
LBC 101	A	Engaging Faith & Life	3	Gregory	MW	7:30 AM
LBC 101	B	Engaging Faith & Life	3	Gregory	TR	7:30 AM
LBC 101	C	Engaging Faith & Life	3	Gregory	TR	2:00 PM
LBC 101	D	Engaging Faith & Life	3	Ayers	MW	2:10 PM
LBC 101	E	Engaging Faith & Life	3	Ayers	MW	3:50 PM
LBC 101	F	Engaging Faith & Life	3	S. Harbin	TR	12:20 PM
LBC 101	G	Engaging Faith & Life	3	Brandt	TR	2:00 PM

Bible & Theology Department

Bible

*BIB 103	A	Creation & Covenants: OT I	3	Shetter	Online	Online
*BIB 103	B	Creation & Covenants: OT I	3	Shetter	TR	10:10 AM
*BIB 103	C	Creation & Covenants: OT I	3	Shetter	TR	12:20 PM
*BIB 103	D	Creation & Covenants: OT I	3	Carver	MWF	11:20 AM
*BIB 103	E	Creation & Covenants: OT I	3	Carver	MWF	1:00 PM
*BIB 104	A	Israel's Life & Literature: OT II	3	King	Online	Online
*+BIB 104	B	Israel's Life & Literature: OT II	3	Shetter	MW	10:10 AM
*BIB 105	A	Biblical Hermeneutics	3	H. Kime	Online	Online
*+BIB 105	B	Biblical Hermeneutics	3	Nicholls	MW	8:00 AM
*BIB 203	A	Life of Christ: NT I	3	Huss	Online	Online
*+BIB 203	B	Life of Christ: NT I	3	Nicholls	MW	10:10 AM
*+BIB 203	C	Life of Christ: NT I	3	Nicholls	MW	11:20 AM
*+BIB 203	D	Life of Christ: NT I	3	Nicholls	MW	1:00 PM
*BIB 203	E	Life of Christ: NT I	3	Finkbeiner	TR	10:10 AM
*BIB 203	G	Life of Christ: NT I	3	Shelley	TR	2:00 PM
*BIB 204	A	Early Church: NT II	3	J. Kime	Online	Online
*BIB 204	B	Early Church: NT II	3	G. Guest	TR	10:10 AM
*+BIB 220		Christian Ethics	3	Farnham	TR	8:00 AM
*BIB 480		The Use of the OT in the NT	3	Finkbeiner/Soden	MW	2:10 PM
*BNT 210		Pastoral Epistles	3	S. Harbin	Online	Online
*BNT 310	A	Romans	3	H. Kime	Online	Online
*+BNT 310	B	Romans	3	Finkbeiner	MW	10:10 AM
*BNT 310	C	Romans	3	Fry	TR	2:00 PM
*+BNT 311		1 & 2 Corinthians	3	Ar. Woods	MW	1:00 PM
*BNT 320		Greek Exegesis I	3	V. Jacobs	MWF	1:00 PM
*BNT 350		Gospel of John	3	Shelley	TR	10:10 AM
*+BNT 352		Hebrews	3	Bertolet	MW	2:10 PM
*BOT 210		Psalms	3	Carver	TR	12:20 PM
*BOT 310		Isaiah	3	Carver	MWF	10:10 AM
*+BOT 351		Apocalyptic Literature	3	Shetter	MW	1:00 PM

Theology

THE 105	A	Prelude to Biblical & Theological Studies	3	Deckard	Online	Online
THE 105	B	Prelude to Biblical & Theological Studies	3	Gregory	TR	10:10 AM
THE 105	C	Prelude to Biblical & Theological Studies	3	Gregory	TR	12:20 PM
THE 105	D	Prelude to Biblical & Theological Studies	3	V. Jacobs	MWF	10:10 AM
+ THE 105	E	Prelude to Biblical & Theological Studies	3	J. Kim	MW	8:00 AM
+ THE 105	F	Prelude to Biblical & Theological Studies	3	Lease	R	3:40-5:40 PM
+ THE 105	G	Prelude to Biblical & Theological Studies	3	Deckard	MW	11:20 AM
THE 105	H	Prelude to Biblical & Theological Studies	3	V. Jacobs	MWF	8:00 AM
* THE 223	A	Christian Narrative I: Creation & Fall	3	An. Woods	Online	Online
*+ THE 223	B	Christian Narrative I: Creation & Fall	3	Deckard	MW	8:00 AM
* THE 224	A	Christian Narrative II: Redemption	3	Hockman	Online	Online
* THE 224	B	Christian Narrative II: Redemption	3	J. Kim	TR	7:30 AM
* THE 224	C	Christian Narrative II: Redemption	3	Gundrum	R	6:00 PM
* THE 224	D	Christian Narrative II: Redemption	3	An. Woods	MW	12:30-2:00 PM
* THE 224	E	Christian Narrative II: Redemption	3	An. Woods	MW	2:10 PM

COURSE ROSTER

Num	Sec	Course Title	Cr.	Professor	Day	Time
Bible & Theology Department (continued)						
<i>Theology</i>						
THE 224	F	Christian Narrative II: Redemption	3	Ar. Woods	MW	2:10 PM
THE 323	A	Christianity & Culture I	3	Brandt	Online	Online
THE 323	B	Christianity & Culture I	3	Banz	TR	7:30 AM
THE 324	A	Christianity & Culture II	3	Wilkinson	Online	Online
THE 324	B	Christianity & Culture II	3	King	MWF	8:00 AM
THE 480	A	Theology of Work & Wealth	3	J. Kim	MW	2:10 PM
THE 480	B	Theology of Work & Wealth	3	J. Kim	TR	2:00 PM
THE 480	C	Theology of Disability	3	J. Kim/N. Kim	T	6:00 PM
THE 480	D	Advanced Issues in Systematic Theology	3	Farnham	TR	10:10 AM
THE/CML 360		Apologetics for the Church	3	Farnham	MW	2:10 PM
+ CML/THE 411		Role of Women in the Church	3	Hinkel	T	3:40-5:40 PM
THE/ICS 421		Biblical Theology of Missions	3	Scheuerman	MW	2:10 PM
THE/WOR 302		Biblical and Theological Issues in Worship Arts	3	R. Shenk	T	6:00 PM

Arts & Sciences Department

<i>History</i>						
*# HIS 204		Modern World	3	Petersheim	TR	12:20 PM
*# HIS 224		History of Christian Song	3	T. Sidebothom	TR	10:10 AM
*# HIS 280		Origins and Legacies of the 1960s	3	Spanjer	MWF	10:10 AM
HIS 304		American Religious History	3	Draper	TR	10:10 AM
HIS 480		Dawn of the American Century	3	Spanjer	TR	12:20 PM
<i>Humanities</i>						
HUM 204		Fundamentals of Art	3	Dale	W	6:00 PM
HUM 230		Graphic Design	3	Bustard	W	6:00 PM
HUM 340		Music History II	3	T. Sidebothom	MWF	1:00 PM
HUM 422	A	Christian Perspectives: 19th Century: Birth of the Modern Age	3	Spanjer	MWF	11:20 AM
HUM 422	B	Christian Perspectives: Sin and Culture	3	M. Freeman	MW	10:10 AM
HUM/CRJ 422	C	Christian Perspectives: Race, Class, & the Criminal Justice System	3	J. Churchville	TR	10:10 AM
HUM 422	D	Christian Perspectives: Race, Class, & the Criminal Justice System	3	J. Churchville	TR	12:20 PM

Language Arts

LAN 061		Introduction to College Composition Laboratory	1	Castor	M	2:10-3:10 PM
LAN 101	A	College Composition and Research	3	Castor	MW	12:20 PM
LAN 101	B	College Composition and Research	3	Castor	TR	10:10 AM
LAN 101	C	College Composition and Research	3	Klopp	TR	12:20 PM
LAN 101	D	College Composition and Research	3	S. Churchville	MWF	11:20 AM
LAN 101	E	College Composition and Research	3	Geraci	MWF	8:00 AM
+ LAN 101	F	College Composition and Research	3	Hawley	MW	10:10 AM
LAN 101	G	College Composition and Research	3	TBA	MWF	1:00 PM
LAN 101	H	College Composition and Research	3	Keiner	M	6:00PM
LAN 101	J	College Composition and Research	3	S. Churchville	MWF	10:10 AM
LAN 101	K	College Composition and Research	3	Christian	TR	2:00 PM
LAN 104	A	Public Speaking	3	Toews	MW	2:10 PM
+ LAN 104	B	Public Speaking	3	Hawley	MW	12:30-1:30 PM
LAN 104	C	Public Speaking	3	Toews	W	6:00 PM
LAN 104	D	Public Speaking	3	Toews	TR	10:10 AM
LAN 104	E	Public Speaking	3	Jeffers	MWF	10:10 AM
LAN 104	F	Public Speaking	3	Christian	TR	12:20 PM
LAN 104	G	Public Speaking	3	Jeffers	MWF	2:10 PM
+ LAN 104	H	Public Speaking	3	Hawley	MW	11:20 AM
LAN 202		Creative Writing	3	Williams	Online	Online
LAN 211		Greek Grammar I	3	V. Jacobs	MWF	11:20 AM
LAN 216		Elementary Hebrew I	3	Carver	TR	10:10 AM
LAN 305		Inquiry Based College Research and Writing	3	Castor	MW	10:10 AM

Literature

*# LIT 101		Poetry, Fiction, and Drama	3	Cialini	MW	3:50 PM
*# LIT 202		World Literature	3	S. Churchville	MWF	1:00-2:00PM
*#+ LIT 240		Literature for Children and Young Adults	3	Urquhart	M	6:00-8:00 PM
*# LIT 329		Short Story and Novella	3	Cialini	MW	10:10 AM
*# LIT 321		C.S. Lewis	3	Ide	M	6:00 PM

Mathematics

MAT 060	A	Basic Math Skills	3	Bomberger	TR	10:10 AM
MAT 060	B	Basic Math Skills	3	Forry	TR	2:00 PM
MAT 061	A	Math Lab	0	Forry	R	8:00 AM
MAT 061	B	Math Lab	0	Forry	R	12:20 PM
MAT 061	C	Math Lab	0	Forry	R	3:40 PM
< MAT 105		Math Concepts for Middle School Teachers	3	Forry	TR	10:10 AM
MAT 113		Foundations of Accounting	3	Shertzer	TR	12:20 PM

COURSE ROSTER

Num	Sec	Course Title	Cr.	Professor	Day	Time
Arts & Sciences Department (continued)						
<i>Mathematics (continued)</i>						
< MAT 180		Integrated Math II	3	Detweiler	TR	3:40 PM
MAT 201		Introduction to College Math	3	Bomberger	TR	12:20 PM
MAT 204		Algebraic Patterns and Functions	3	Barto	TR	2:00 PM
+ MAT 212	A	Fundamental Mathematics with Modern Applications	3	Barto	MW	10:10 AM
+ MAT 212	B	Fundamental Mathematics with Modern Applications	3	Barto	MW	11:20 AM
MAT 216	A	Statistics for the Social Sciences	3	Troxell	MW	2:10 PM
MAT 216	B	Statistics for the Social Sciences	3	Troxell	T	6:00 PM
MAT 380		Number Theory	3	Barto	TR	12:20 PM
<i>Philosophy</i>						
PHI 201	A	Introduction to Philosophy	3	Cleary	MWF	10:10 AM
PHI 201	B	Introduction to Philosophy	3	Farnham	TR	2:00 PM
<i>Political Science</i>						
POL 202		Introduction to American Government	3	J. Churchville	TR	2:00 PM
<i>Science</i>						
SCI 101	A	General Biology	3	K. Kouterick	TR	10:10 AM
SCI 101	B	General Biology	3	K. Kouterick	TR	12:20 PM
SCI 101L	A	General Biology Lab	0	K. Kouterick	M	2:10-4:10 PM
SCI 101L	B	General Biology Lab	0	K. Kouterick	T	2:00-4:00 PM
SCI 101L	C	General Biology Lab	0	K. Kouterick	R	2:00-4:00 PM
+ SCI 130		Environmental Science	3	K. Kouterick	MWF	10:10-11:10AM
SCI 130L		Environmental Science Lab	0	K. Kouterick	F	9:10-11:10 AM
< SCI 151		Integrated Science I	3	K. Kouterick	MWF	1:00 PM
< SCI 151L		Integrated Science I Lab	0	K. Kouterick	W	2:10-4:10 PM
SCI 326		Kinesiology	3	Horst	MWF	11:20 PM
SCI 380		Forensics	3	King	W	6:00 PM
Students registering for any lab science course must also sign up for the accompanying lab.						
<i>Social Science</i>						
+ SOC 101	A	General Psychology	3	Chakara	MW	8:00 AM
+ SOC 101	B	General Psychology	3	Chakara	TR	8:00 AM
+ SOC 203	A	Principles of Sociology	3	Keiser	TR	8:00 AM
+ SOC 203	B	Principles of Sociology	3	Keiser	W	5:30-7:30 PM
SOC 228		Principles and Technique of Counseling	3	Chakara	TR	10:10 AM
SOC 322		Significance of Women in Christian Culture	3	Evans	T	6:00 PM
SOC 325	A	Human Growth and Development	3	Dick	TR	2:00 PM
SOC 325	B	Human Growth and Development	3	G. Shenk	TR	2:00 PM
SOC/ICS 330		Cultural Anthropology	3	Scheurman	TR	10:10 AM
Physical Education						
PHE 117		Flag Football/ Basketball	1	Randolph	W	1:00-2:00 PM
PHE 119		Badminton/Ultimate Frisbee	1	Dowhen	F	1:00-2:00 PM
PHE 125		Physical Fitness	1	Abel	W	11:20 AM-12:20 PM
PHE 127		Golf & Exercise Walking	1	TBA	R	8:00-9:00 AM
PHE 129		Rhythmic Movement	1	Grayberg	T	8:00-9:00 AM
PHE 140		Taekwondo	1	Illingworth	W	3:50-4:50pm
PHE 150		Intercollegiate Sport	1	P. Beers		SWI
PHE 245		Lifelong Wellness/Fitness	3	Randolph		Online
+ PHE 310		Personal Health & Nutrition	2	G. Shenk	T	12:20-1:50 PM
Major Departments						
<i>Business Administration</i>						
BUS 100		Business Forum	0	Sauer	Online	Online
BUS 102		Intro to Business	3	Sauer/ Shertzer/ Rohrer	TR	10:10 AM
* BUS 205	A	Finance	3	Sauer	TR	12:20 PM
* BUS 205	B	Finance	3	Sauer	TR	2:00 PM
* BUS 205	C	Finance	3	Shertzer	TR	7:30-9:00 AM
* BUS 205	D	Finance	3	Shertzer	TR	2:00 PM
BUS 221		Business Workshop I	1	Gentzler	F	9:00-10:00 AM
BUS 230	A	Leadership	3	Gentzler	MWF	1:00 PM
BUS 230	B	Leadership	3	Gentzler	Online	Online
BUS 302	A	Marketing	3	Gentzler	MWF	10:10 AM
BUS 302	C	Marketing	3	Gentzler	Online	Online
BUS 307	A	Business Law	3	A. Bender	TR	10:10 AM
BUS 307	B	Business Law	3	A. Bender	TR	12:20 PM

Num	Sec	Course Title	Cr.	Professor	Day	Time
Major Departments (continued)						
<i>Business Administration (continued)</i>						
BUS 350		Internship I	0	A. Bender	SWI	SWI
BUS 351		Internship II	0	A. Bender	SWI	SWI
BUS 352		Internship III	0	A. Bender	SWI	SWI
BUS 400		Cross Cultural	0	Shertzer	Online	Online
+ BUS 403		Negotiations	3	Conroy	M	8:00-10:00 AM
BUS 420		Advanced Business Concepts	3	Rohrer	TR	7:30 AM
BUS 425		Personal Finance & Investment	3	Rohrer	TR	12:20 PM
BUS 481		Financial Accounting	3	Shertzer	T	6:00 PM
+ BUS 482		Financial Management	3	Shertzer	W	12:20-2:20 PM
+ BUS 483		Labor and Employment Law Compliance	3	A. Bender	F	10:00 AM-12:00 PM
BUS 484		Marketing Strategy	3	Gentzler	T	6:00 PM
+ BUS 485		Procurement	3	Sauer	W	10:00 AM-12:00 PM
+ BUS 486		Solution Selling	3	Mavraganis	M	10:00 AM-12:00 PM
<i>Church & Ministry Leadership</i>						
CFM 105		Intro to Children and Family Ministry	3	E. Zimmerman	TR	10:10 AM
CFM 201		Teaching Skills for Children	3	E. Zimmerman	T	6:00 PM
CFM 323		Pastoral Care of Children and Families	3	E. Zimmerman	TR	2:00 PM
CFM 350		CFM Internship	3	E. Zimmerman	SWI	SWI
CFM 421		Children and Family Ministry in the Community	3	E. Zimmerman	W	1:00-4:00 PM
CFM 450		CFM Practicum	3	E. Zimmerman	W	8:00-9:00 AM
CML 102		Foundations of Ministry	3	Brown/E. Zimmerman	TR	12:20-1:50 PM
CML 202		Teaching Skills for Adults	3	Lynskey	TR	12:20-1:50 PM
CML 210		Fundamentals of Leadership	3	Scheuerman/ Farnham	TR	12:20-1:50 PM
CML 350A		PAS Internship	3	Lynskey	9/12, 11/28	8:00-9:00 AM
CML 350D		ICS Internship	3	Scheuerman	M	3:50-5:20 PM
CML 350E		TESOL Internship	3	D. Menga	8/31, 9/14, 10/5	12:00-2:00 PM
CML/THE 360		Apologetics for the Church	3	Farnham	MW	2:10 PM
+ CML/THE 411		Role of Women in the Church	3	Hinkel	T	3:40-5:40 PM
CML 450A		PAS Practicum	3	Lynskey	9/12, 11/28	8:00-9:00 AM
CML 450D		ICS Practicum	3	Scheuerman	M	3:50-5:20 PM
CML 450E		TESOL Practicum	3	D. Menga	9/7, 9/28, 10/19	12:00-2:00 PM
ELT 101		Intro to TESOL	3	D. Menga	TR	2:00 PM
ELT 205		Teaching Reading & Writing	3	D. Menga	MW	2:10 PM
ICS 103		Relationships in Ministry	3	Scheuerman	MWF	11:20 AM
ICS 210		Perspectives on the World Christian Movement	3	Scheuerman	M	6:30-9:30 pm
ICS 220		Discipleship/Evangelism	3	TBA	TR	2:00 PM
ICS 301		Second Language Acquisition	3	D. Menga	T	6:00 PM
ICS/SOC 330		Cultural Anthropology	3	Scheuerman	TR	10:10 AM
ICS/THE 421		Biblical Theology of Missions	3	Scheuerman	MW	2:10 PM
PAS 102		Pastoral Ministry	3	Lynskey	TR	10:10 AM
PAS 340		Church Leadership	3	Lynskey	TR	2:00 PM
PAS 480		Advanced Preaching	3	Finkbeiner	TR	2:00 PM
STM 311		Foundations of Student Ministry	3	Brown	TR	10:10 AM
WML 350		WML Internship	3	E. Zimmerman	SWI	SWI
WML 415		Leadership as a Woman in Ministry	3	Hinkel	M	6:00 pm
WML 450		WML Practicum	3	E. Zimmerman	W	8:00 AM
YMN 101		Intro to Youth & Young Adult Ministry	1	Belsterling	M	10:10-11:10 AM
YMN 202		Adolescent Development in Culture	3	Belsterling	TR	10:10 AM
YMN 320		Counseling Adolescents	3	Belsterling	TR	12:20 PM
YMN 350		YMN Internship	3	Belsterling	SWI	SWI
YMN 401		Adolescent Spiritual Formation	3	Belsterling	TR	2:00 PM
YMN 450		YMN Practicum	3	Belsterling	SWI	SWI
<i>Communication (these courses may not be used as Arts & Science electives)</i>						
COM 100	A	Communication Seminar	1	M. Freeman	F	9:00-10:00 AM
COM 100	B	Communication Seminar	1	M. Freeman	F	9:00-10:00 AM
+ COM 102	A	Introduction to Communication	3	M. Freeman	MW	1:00 PM
+ COM 102	B	Introduction to Communication	3	M. Freeman	WF	1:00 PM
COM 201		Communication Ethics	3	M. Freeman	TR	10:10-11:40 AM
COM 221		Co-Curricular Credit	1	M. Freeman	SWI	SWI
COM 222		Co-Curricular Credit	1	M. Freeman	SWI	SWI
COM 223		Co-Curricular Credit	1	M. Freeman	SWI	SWI
COM 224		Co-Curricular Credit	1	M. Freeman	SWI	SWI
COM 280		Interpersonal Communication and Conflict Resolution	3	Whitmore	MW	7:30-9:00 AM
COM 320		Survey of Marketing	3	Scott	T	6:00 PM
COM 350		Writing for Publication	3	Whitmore	MW	10:10-11:40 AM

COURSE ROSTER

Num	Sec	Course Title	Cr.	Professor	Day	Time
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Major Departments (continued)

Communication (these courses may not be used as Arts & Science electives)

COM 327		Intro to Radio Broadcasting	3	Leigh	R	6:00-9:00 PM
COM 400		Cross-Cultural Experience	0	M. Freeman	SWI	SWI
COM 450		Communication Internship	3	M. Freeman	SWI	SWI
COM 455		Communication Advanced Internship	3 to 12	M. Freeman	SWI	SWI
COM 470		Communication Senior Project	1	M. Freeman	SWI	SWI

Counseling & Social Work

+ HSV 305		Human Services Practicum I	1	Slabaugh	M	1:00 PM
HSV 405		Human Services Internship I	2	Slabaugh	M	2:10 PM
PCN 122		Group Experience and Self Evaluation	3	Buckwalter	TR	10:10 AM
PCN 123		Introduction to the Helping Professions	3	Johnson	M	6:00 PM
PCN 212		Systems of Counseling II	3	Rudra	TR	7:30 AM
+ PCN 303		Drug & Alcohol Treatment	1	Shacklett	9/22, 10/13	8:30 AM-3:30 PM
+ PCN 304		Wilderness & Experiential Therapy	2	Buckwalter	10/18-10/21	10/18 6am to 10/21 4pm
+ PCN 308		Family Systems	1	Slade	9/13, 9/20, 9/27	6:00-10:00 PM
PCN 322		Group Leadership Skills	3	Slade	TR	10:10 AM
PCN 335		Research Design	3	Chakara	TR	12:20 PM
PCN 351		PCN Therapy Lab I	1	Buckwalter	SWI	SWI
PCN 352		PCN Therapy Lab II	1	Buckwalter	SWI	SWI
+ PCN 411		Theories of Personality	3	Troxell/Rudra	MW	10:10 AM
PCN 456		PCN Field Service	2	Shacklett	F	9:00-10:00 AM
PCN 457		PCN Field Seminar	3	Shacklett	F	9:00-10:00 AM
PCN 458		5-Year PCN Field Seminar	3	Shacklett	F	9:00-10:00 AM
PCN 480		Equine Therapy	1	Good	10/6, 10/13	9:00 AM-3:30 PM
+ SWK 102		Introduction to Social Work	3	Yager	MW	1:00 PM
SWK 204		Cultural Diversity	3	Dinse	TR	10:10 AM
SWK 206		Human Behavior and the Social Environment I	3	Dinse	TR	12:20 PM
SWK 207		Human Behavior and the Social Environment II	3	C. Kouterick	TR	12:20 PM
+ SWK 213		Social Work and Addictions	3	Slabaugh	M	6:00-8:00 PM
SWK 214		Social Work and Human Trafficking	3	Dinse	TR	3:40 PM
+ SWK 220		Trauma Informed Care for the Helping Professions	3	Witmer	W	6:00-8:00 PM
SWK 302	A	Practice with Individuals	3	Miller	TR	12:20 PM
SWK 302	B	Practice with Individuals	3	Miller	TR	2:00 PM
SWK 302	C	Practice with Individuals	3	Miller	TR	3:40 PM
SWK 320		Social Work and Mental Health	3	C. Kouterick	TR	10:10 AM
SWK 401		Practice with Organizations and Communities	3	Miller	TR	10:10 AM
SWK 410		Research Design	3	Dinse	TR	2:00 PM
SWK 460	A	SWK Field Seminar	3	Yager	TR	12:20 PM
SWK 460	B	SWK Field Seminar	3	Yager	TR	2:00 PM
SWK 460F	A	SWK Field Internship	3	Yager	SWI	SWI
SWK 460F	B	SWK Field Internship	3	Yager	SWI	SWI

Criminal Justice

CRJ 101		Intro to Criminal Justice	3	Churchville	MW	10:10 AM
CRJ 202		Corrections and Punishment	3	Tolbert	M	6:00 PM
+ CRJ 203		American Judicial System	3	Churchville	MW	1:00 PM
HUM/CRJ 422	C	Christian Perspectives: Race, Class & the Criminal Justice System	3	Churchville	TR	10:10 AM

Education

EDU 101	A	The Teaching Profession	3	R. Sidebothom	MWF	10:10 AM
EDU 101	B	The Teaching Profession	3	Dodson	MWF	11:20 AM
+ EDU 204	A	Instructional Design	3	S. Martin	MW	8:00 AM
+ EDU 204	B	Instructional Design	3	S. Martin	W	1:00-3:00 PM
EDU 301	A	Teacher Education Internship I	1	Hershey	SWI	SWI
EDU 301	B	Teacher Education Internship I	1	Randolph	SWI	SWI
EDU 301	C	Teacher Education Internship I	1	R. Sidebothom	SWI	SWI
EDU 302	A	Teacher Education Internship II	1	Hershey	SWI	SWI
EDU 302	B	Teacher Education Internship II	1	Randolph	SWI	SWI
EDU 302	C	Teacher Education Internship II	1	R. Sidebothom	SWI	SWI
EDU 401	A	Teacher Education Internship III	1	Hershey	SWI	SWI
EDU 401	B	Teacher Education Internship III	1	Randolph	SWI	SWI
EDU 401	C	Teacher Education Internship III	1	R. Sidebothom	SWI	SWI

Num	Sec	Course Title	Cr.	Professor	Day	Time
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Major Departments (continued)

Education (continued)

EDU 402	A	Teacher Education Internship IV	1	Hershey	SWI	SWI
EDU 402	B	Teacher Education Internship IV	1	Randolph	SWI	SWI
EDU 402	C	Teacher Education Internship IV	1	R. Sidebothom	SWI	SWI
EDU 410		Teaching the English Language Learner	3	Snyder	M	6:00PM
EDU 425		Educational Assessment for Classroom Teachers	3	Dodson	MWF	8:00 AM
EDU 430		Classroom Management	3	Dick	MW	2:10 PM
EDU 450		Teacher Education Practicum	3	Dodson	T	3:45-5:15 PM
EDU 460		Studies in Multicultural Education	3	Dodson	SWI	SWI
EDU 461		The Cross Cultural Experience	1	Dodson	SWI	SWI
EDU 492		Student Teaching Seminar	2	Hershey	M	4:30-7:00 PM
EDU 499		Student Teaching	12	Hershey	SWI	SWI
ELE 205		Integrating Play, Movement, and the Arts	3	TBA	M	1:00-4:00 PM
ELE 354		Methods of Teaching Science	3	Dick	R	6:00 pm
+ ELE 401		Collaborative Partnerships	2	S. Martin	T	2:00-3:20 PM
ELE 424		Literacy for the Young Child	3	J. Martin	W	6:00 PM
ELM 312		Reading and Writing Across the Curriculum	3	Hershey	TR	2:00 PM

Health & PE

HPE 100		HPE Seminar	0	Randolph	F	9:10-10:10 AM
HPE 110		Administration of PE and Sport Programs	2	Byler	MW	8:00-9:00 AM
HPE 120		Measurement and Evaluation for Physical Educators	1	G. Shenk	T	8:00-9:00 AM
HPE 201		Principles of Health Education	1	Randolph	F	8:00-9:00 AM
HPE 311		Elementary Methods	3	Randolph	MWF	10:10 AM
HPE 331		Adapted HPE	3	Byler	TR	7:30 AM
HPE 356		School Health I	3	G. Shenk	TR	10:10 AM
PTC 200		Personal Training Certificate	3	Horst	TR	10:10 AM
SPM 100		Sport Management Seminar	0	Dowhen/Byler	F	9:10-10:00 AM
SPM 105		Intro to Sport Management	3	Dowhen	MWF	11:20 AM
SPM 322		First Aid and Athletic Training	3	Dowhen	TR	12:20 PM
+ SPM 325		Fundamentals of Coaching	3	Randolph	MW	8:00 AM
SPM 270		Sport Marketing	3	Byler	MWF	1:00 PM
SPM 275		Apprenticeship	1	Dowhen	F	9:10-10:00 AM
SPM 320		Organizational Leadership	3	Byler	MWF	10:10 AM
SPM 355		Internship	2	Byler	SWI	SWI
SPM 400	A	Cross Cultural Experience	0	Dowhen	SWI	SWI
SPM 420		Sport Finance	3	TBA	MWF	8:00 AM
SPM 450		Practicum	3	Dowhen	SWI	SWI
SPM 430		Sport & Recreation Management	3	Byler	Online	Online

Music, Worship & Performing Arts

ENS 101		Chorale	1	R. Bigley	MWF	11:20 PM
ENS 101NC		Chorale	0	R. Bigley	MWF	11:20 PM
ENS 102		Orchestra	1	Thorlakson	TR	7:30-9:30 PM
ENS 102NC		Orchestra	0	Thorlakson	TR	7:30-9:30 PM
ENS 103		Jazz Lab	1	Pavelko	M	7:30-9:00 PM
ENS 103 NC		Jazz Lab	0	Pavelko	M	7:30-9:00 PM
ENS 104		Chapel Guild	1	R. Shenk	M	4:00-5:30 PM
ENS 104NC		Chapel Guild	0	R. Shenk	M	4:00-5:30 PM
= ENS 114		Fall Production	1	Felty	SWI	Audition Only
ENS 121		Women's Chorus	1	R. Bigley	TR	3:30-4:15 PM
ENS 121NC		Women's Chorus	0	R. Bigley	TR	3:30-4:15 PM
ENS 122		Chamber Singers	1	R. Bigley	TR	4:15-5:30 PM
ENS 122NC		Chamber Singers	0	R. Bigley	TR	4:15-5:30 PM
ENS 129		Percussion Ensemble	1	Behrenshausen	R	2:00-3:00 PM
ENS 129NC		Percussion Ensemble	0	Behrenshausen	R	2:00-3:00 PM
ENS 137		Instrumental Chamber Ensemble	1	Thorlakson	R	3:30-4:30 PM
ENS 137NC		Instrumental Chamber Ensemble	0	Thorlakson	R	3:30-4:30 PM
ENS 201		Musical Theatre Workshop	1	Grayberg	SWI	SWI
HUM 340		Music History II	3	T. Sidebothom	MWF	1:00-2:00 PM
HUM 380		Survey of Popular Music	3	T. Sidebothom	MWF	2:10-3:10 PM
MAP 201	A	Applied Voice	1	McLaurin	SWI	SWI
MAP 201	B	Applied Voice	1	G. Geyer	SWI	SWI

COURSE ROSTER

Num	Sec	Course Title	Cr.	Professor	Day	Time
Major Departments (continued)						
<i>Music, Worship & Performing Arts (continued)</i>						
MAP 201	C	Applied Voice	1	R. Bigley	SWI	SWI
MAP 201	D	Applied Voice	1	McKeever	SWI	SWI
MAP 201	E	Applied Voice	1	Dey-Miller	SWI	SWI
MAP 211	A	Applied Piano	1	Thorlakson	SWI	SWI
MAP 211	B	Applied Piano	1	K. Bigley	SWI	SWI
MAP 213		Applied Organ	1	TBA	SWI	SWI
MAP 214		Applied Jazz Piano	1	TBA	SWI	SWI
MAP 221		Applied Flute	1	Barraclough	SWI	SWI
MAP 222		Applied Oboe	1	R. Sidebothom	SWI	SWI
MAP 223		Applied Clarinet	1	Hall-Gulati	SWI	SWI
MAP 224		Applied Bassoon	1	TBA	SWI	SWI
MAP 225		Applied Saxophone	1	TBA	SWI	SWI
MAP 231		Applied French Horn	1	Nye	SWI	SWI
MAP 232		Applied Trumpet	1	TBA	SWI	SWI
MAP 233		Applied Trombone	1	Lemke	SWI	SWI
MAP 234		Applied Tuba	1	TBA	SWI	SWI
MAP 235		Applied Euphonium	1	TBA	SWI	SWI
MAP 236		Applied Baritone	1	TBA	SWI	SWI
MAP 241		Applied Drum Kit	1	Behrenshausen	SWI	SWI
MAP 242		Applied Percussion	1	Behrenshausen	SWI	SWI
MAP 244		Applied Electric Guitar	1	Yellak	SWI	SWI
MAP 251	A	Applied Guitar	1	Yellak	SWI	SWI
MAP 251	B	Applied Guitar	1	Mowatt	SWI	SWI
MAP 252		Applied Violin	1	TBA	SWI	SWI
MAP 253		Applied Viola	1	TBA	SWI	SWI
MAP 254		Applied Cello	1	Male	SWI	SWI
MAP 255		Applied Double Bass	1	Yellak	SWI	SWI
MAP 257		Applied Harp	1	Sullivan	SWI	SWI
MAP 302		Applied Composition	1	Gerlach	SWI	SWI
MPD 305		Pedagogical Methods of Music Instruction	3	R. Sidebothom	TR	12:20-1:50 PM
MPR 301		Vocal Repertoire & Diction I	3	McLaurin	TR	10:10-11:40 AM
MPR 399		WPA Junior Recital	0	Thorlakson/R. Sidebothom	SWI	SWI
MPR 499		WPA Senior Recital	0	Thorlakson/R. Sidebothom	SWI	SWI
MUE 220		Art of Teaching General Music I	2	R. Russell	R	2:00-4:00 PM
MUE 421		Art of Teaching Wind Instruments & Ensembles	2	R. Sidebothom	W	2:00-4:00 PM
MUL 101	A	Piano Lab I	1	Sharick	T	2:00-3:00 PM
MUL 101	B	Piano Lab I	1	Sharick	T	3:00-4:00 PM
MUL 102	A	Piano Lab II	1	Sharick	W	1:00-2:00 PM
MUL 102	B	Piano Lab II	1	Sharick	F	1:00-2:00 PM
MUL 112		Guitar Lab II	1	Yellak	W	10:10-11:10 AM
MUL 121		Contemporary Voice Lab	1	McLaurin	F	10:10-11:10 AM
MUL 131		String Lab	1	TBA	W	4:00-5:00 PM
MUS 100		Music Fundamentals	1	Thorlakson	WF	10:10-11:10 AM
MUS 101		Music Theory I	2	Thorlakson	TR	10:10-11:40 AM
MUS 101L		Musicianship I Lab	1	Gerlach	MW	1:00-2:00 PM
MUS 102		Music Theory II	2	Gerlach	TR	12:20-1:50PM
MUS 102L		Musicianship II Lab	1	Foster	MW	2:10-3:10 PM
MUS 202L		Musicianship IV Lab	1	Gerlach	W	4:30-5:30 PM
MUS 201		Music Theory III	3	Gerlach	TR	2:00-3:30 PM
MUS 201L		Musicianship III Lab	1	Foster	MW	3:20-4:20 PM
MUS 202L		Musicianship IV Lab	1	Foster	W	4:30-5:30 PM
MUS 211		Intro to Composition	3	Gerlach	WF	2:10-3:40 PM
MUS 222		Conducting II	3	R. Bigley	MWF	10:10 AM
PRO 101		Intro to Electronic Media	3	Geesaman	W	3:45-6:45 PM
PRO 120		Live Sound I	3	Guyer	T	3:00-6:00 PM
THR 101		Acting I	2	J. Russell	W	3:30-5:30 PM
THR 130		Ballet I	1	Monville	MWF	8:00-9:00 AM
THR 140		Jazz I	1	Grayberg	TR	2:00 PM
THR 160		Musical Theatre Styles	1	Grayberg	R	8:00-9:00 AM
THR 210		Stage Management	2	Felty	W	1:00-3:00 PM
THR 301		Acting III	3	Felty	W	3:15-6:15 PM
THR 330		Ballet III	1	Monville	TR	7:30-9:00 AM
THR 340		History of Musical Theatre & Repertoire	3	Russell	T	6:00 PM

Num	Sec	Course Title	Cr.	Professor	Day	Time
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Major Departments (continued)

Music, Worship & Performing Arts (continued)

THR 342		Jazz III	1	Grayberg	TR	10:10-11:10 AM
THR 351		Tap I	1	Calderon	MF	10:10-11:10 AM
+ WOR/THE 302		Biblical and Theological Issues in Worship Arts	3	R. Shenk	T	6:00-8:00 PM
WOR 401		Communicating Biblical Truth Through Worship	3	R. Shenk	T	3:00-6:00 PM
WOR 499		WPA Senior Project	1	R. Shenk	SWI	SWI
PRO 221		Chapel Guild Tech	1	J. Bender	MF	M 3:30-5:30pm, F 9:10-10:00 AM
PRO 221NC		Chapel Guild Tech	0	J. Bender	MF	M 3:30-5:30pm, F 9:10-10:00 AM
WPA 100		W&PA Forum	0	Thorlakson	F	9:10-10:00 AM
WPA 101		WPA Seminar	0	Thorlakson	M	9:10-10:00 AM
WPA 102		Intro to Music, Worship & the Performing Arts	3	T. Sidebothom/R. Shenk	TR	12:20 PM
WPA 301	A	WPA Internship I (Worship Arts)	0	R. Shenk	SWI	SWI
WPA 301	B	WPA Internship I (Live Production)	0	Shenk, Ryan	SWI	SWI
WPA 301	C	WPA Internship I (Performance)	0	T. Sidebothom	SWI	SWI
WPA 301	D	WPA Internship I (Musical Theatre)	0	T. Sidebothom	SWI	SWI
WPA 302	A	WPA Internship II (Worship Arts)	0	R. Shenk	SWI	SWI
WPA 302	B	WPA Internship II (Live Production)	0	R. Shenk	SWI	SWI
WPA 302	C	WPA Internship II (Performance)	0	T. Sidebothom	SWI	SWI
WPA 302	D	WPA Internship II (Musical Theatre)	0	T. Sidebothom	SWI	SWI
WPA 400		W&PA Cross-Cultural Externship	1	R. Sidebothom	SWI	SWI
WPA 450	A	WPA Practicum (Worship Arts)	1	R. Shenk	SWI	SWI
WPA 450	B	WPA Practicum (Live Production)	1	R. Shenk	SWI	SWI
WPA 450	C	WPA Practicum (Performance)	1	T. Sidebothom	SWI	SWI
WPA 450	D	WPA Practicum (Musical Theatre)	1	T. Sidebothom	SWI	SWI

Codes

M	Monday	*	Prerequisite Required (see LBC Catalog for Details)
T	Tuesday	<	Teacher Education Students only
W	Wednesday	#	Writing Intensive course
R	Thursday	=	By audition only
F	Friday	+	Blended course. A blended course meets 2/3
S	Saturday	!	Meets various dates
		%	Meets off-campus
		SWI	Schedule w/Instructor
		TBA	To Be Announced

DEGREE STUDENTS—Registration Information

What do I need to do to register?

Meet with your advisor to set up your schedule. Your advisor must approve your schedule to take you off of your registration hold.

Associate's in Biblical Studies	Gregory
Biblical Studies 2 yr/Undecided	Registrar's Office
Biblical Studies (60+ cr)	Minor Advisor
Business	A. Bender/Gentzler/Sauer
Certificates: LBC and CBC	Gregory
Church & Min Leadership	
Children & Family Ministry	Zimmerman
Intercultural Studies	Scheuerman
Pastoral Ministry	Lynskey
Pre-Seminary	Farnham
TESOL	D. Menga
Women in Ministry Leadership	Zimmerman
Youth & Young Adult Ministry	Belsterling
Communication	M. Freeman
Counseling & Social Work	
Human Services	C. Kouterick
Professional Counseling (BS,MA, & MEd)	Buckwalter/Chakara/Rudra/Troxell
Social Work	Dinse/Miller/Yager
Criminal Justice	Churchville
Education	Dick/Dodson/Hershey/S. Martin
HPE	Randolph
Sport Management	Dowhen/Byler
WPA	Felty/Grant/R. Shenk/R. Sidebothom/T. Sidebothom

Once your advisor approves your schedule and removes your online registration hold, you may register online (registration will be open based on your earned credits):

90+ earned credits	Monday, March 19, 2018
60-89 earned credits	Monday, March 26, 2018
30-59 earned credits	Monday, April 2, 2018
0-29 earned credits	Monday, April 9, 2018

****Registration will open at 8:00 AM.****

Follow the instructions on the following page to register online.

What do I need to do to register? (cont'd)

Step 1

- Go to the "My Community" link found under the "Gateways for Students" on the lbc.edu home page. *NOTE: (You will need to use Microsoft® Internet Explorer® or Google Chrome® and NOT Mozilla Firefox®.) This will take you to the online student information system page.
- Use your LBC student login and password.
- Once logged in you will see your information at the top right hand corner. If you have problems logging into the system, please contact the Registrar's Office.

Step 2

- From your information page, click on the "Academics" link on the left hand side of the page.
- Click the "Online Registration" link. This will allow you to begin the registration process, as long as all holds are removed and it is your assigned time to register.
- On the bottom of the page are two links: "Begin Online Registration" and "View Online Registration Tutorial." If this is your first time using online registration, go through the tutorial to help you with the registration process. Once you are done the tutorial, close the tutorial window and go to online registration using the "Begin Online Registration" link. Again, a separate window will open.

Step 3

- Once the window opens you may search for the courses your advisor has approved. Remember to select "All Courses" when searching for the course you want to register for.
- Once you find the approved courses you may add them to the selected courses list.
- ***You can also add the courses directly to the selected courses list by typing in the course number and section in the "Quick Add" text box found on the bottom left hand corner of the screen.***
- Once you have selected all your approved courses, you may now register for these courses by clicking on the "Register Courses" button found on the bottom right hand corner of the web page.

**Note: If you are not able to find a course that your advisor has approved in the course listings of the online registration module, the course is closed. Finish registering for the remaining courses by following the rest of the directions below. You must go back to your advisor to have another course approved for registration. Your advisor will approve a new course and you may return to online registration and add the course.*

If you would like to add or drop a course after January 15, 2018, you must have your advisor sign an add/drop form, and return that form to the Solution Center in Esbenshade.

Step 4

- You will now see a list of the courses you have selected. Please take a moment to verify that you have the correct courses and sections of courses that your advisor has approved.
- Once you have verified that the courses are correct you may now finalize your registration by clicking the button "**Register/Drop Courses Above.**"
- This will take you to a new screen that shows the courses you have registered for. You will notice that the courses now have a status of "**Registered.**" (Previous screens the course status read "Selected.")
- You are now registered for these courses and can now print your schedule.

What do I need to do to register? (continued)

Step 5

By registering online, you are agreeing to abide by all regulations contained in the Student Handbook and in other college publications.

See Student Life for your housing assignment. You will need a printed copy of your schedule to serve as confirmation of your registration to proceed with this step.

Still have questions about registration? Please stop by the Registrar's

Step 6

Office—we would be glad to help you out!

Late Registration

Late registration runs from August 7—September 4, 2018. Late registration is not recommended due to a limited selection, class cuts and a \$150 late registration fee.

Schedule Revision

There will be an add/drop period, August 27—September 4, 2018. Add/drop forms are available at the Front Desk in Esbenshade. Schedule changes may affect your bill; notification will come from the Solution Center. A \$15 fee will apply after August 28, 2018.

Course Withdrawals

Course withdrawals may be made from September 5– November 9, 2018 with the student receiving a grade of "W". Course withdrawals do not entitle the student to a refund. Forms are available in the Solution Center. A \$15 fee will apply.

College Withdrawal

Please see the Student Handbook or College Catalog for the policy regarding withdrawing from the college.

Repeating Courses

Students may only repeat courses in which they have received a "C", "D", or "F". Please indicate repeated courses on the Registration Form.

Payment of Bills

Your fall balance must be paid in full or a payment plan set up by August 6, 2018.

All Non-Degree students should see page 19 for registration information and page 20 for the correct registration form.

SCHEDULE PLANNING FORM

Schedule Planning Form									
MWF Times	Monday	TR Times	Tuesday	Wednesday	Thursday	Friday			
7-7:55		7:30-9							
8-9									
9:10-10		9:10-10	Chapel	Chapel	Chapel				
10:10-11:10		10:10-11:40							
11:20-12:20									
12:20-1	Lunch	11:40-12:20	Lunch	Lunch	Lunch	Lunch			
1-2		12:20-1:50							
2:10-3:40		2-3:30							
3:50-5:20									
6-9		6-9							

A Message from Financial Aid

Please remember that most LBC scholarships require you to be enrolled as a full-time student (12+ credits).

If you have any questions about your eligibility for financial aid for the Fall 2018 term, please stop by the Solution Center in Esbenshade, call 717-560-8254 during business hours, or email financialaid@lbc.edu.

Important NEW Updates from the Financial Aid Office:

For students who receive the Pennsylvania State Grant (PHEAA), please be careful when scheduling courses that are online. Students utilizing an enrollment pattern of less than 50% classroom instruction are ineligible for the Pennsylvania State Grant.

*Reminder: If you need to complete the **2018/2019** FAFSA, please go to www.fafsa.ed.gov.

A Message from the Solution Center

FALL 2018 PAYMENT TERMS:

Your Fall balance must be paid in full or a payment plan set up by **August 6, 2018**. Payment plan enrollment is for 5 months – August through December.

PAYMENT OPTIONS:

- You may set up a secure payment plan (to pay in full or monthly) using your bank account (savings or checking) or credit card with Nelnet Business Solutions (NBS). Enrollment and service fees may apply. Visit the Student Portal at students.lbc.edu and go to "Payment Options". NBS's 24/7 help line: 800-609-8056.
- You may also pay by check, made payable to *Lancaster Bible College* and mailed to: LBC Solution Center, 901 Eden Road, Lancaster, PA 17601.

Late fees: A one-time \$125 account fee applies to any unpaid balance over \$500 for each term. A \$40 monthly fee applies to any unpaid balance over \$100.

Fall 2018 Block Rate:

Tuition for *students who started PRIOR TO Fall 2015* for 12-18 credits is **\$11,240**.

Tuition for *students who started in Fall 2015 through Spring 2017* for 12-18 credits is **\$11,810**.

Tuition for *students who started in Fall 2017 through Spring 2018* for 12-18 credits is **\$11,975**.

Tuition for *students who are starting in Fall 2018* for 12-18 credits is **\$12,145**.

Graduation Application

You now have to fill out your graduation application online. Go to <http://www.lbc.edu/graduation>. The form is now available for December graduates and must be filled out by the end of **Wednesday, September 21, 2018** to avoid incurring a late fee. Graduation applications for December 2018 will not be accepted after **October 12, 2018**.

Failure to complete an Application for Graduation upon the stated deadline will jeopardize your participation in graduation and will delay the receipt of your diploma.

Commencement Information

For details, check out www.lbc.edu/graduation.

Checklist

Am I ready to graduate?

- Check with my advisor to confirm I have met all academic requirements.
- Complete the **Application for Graduation**.
- Schedule Financial Aid Exit Interview with the Financial Aid Office.
- Confirm with the LBC Solution Center that all financial obligations are met.
- Confirm with the Solution Center that all holds on my account are removed.

Application for Graduation

All students who are finishing their academic requirements need to apply for graduation, even if they do not intend on participating in a commencement ceremony. The Application for Graduation initiates the official audit of your transcript, the official approval for graduation, the conferring of your degree, your actual diploma, the opportunity to participate in the commencement ceremony, and other related services and keepsakes.

December 2018 Commencement Ceremony

Friday, December 14, 2:00 PM

Itinerary:

8:00 am - Alumni Induction/Awards Breakfast (RSVP required)

10:00 am - Rehearsal (Required) in the Good Shepherd Chapel

After rehearsal - President's Reception in the Teague Learning Commons (RSVP required)

1:00 pm - All students dressed and ready for line-up in Good Shepherd Chapel

1:45 pm - Processional March begins

2:00 pm - Commencement ceremony

3:30 pm—4:30 pm - Pick up diploma, turn in robe—Good Shepherd Chapel, Room 201

Commencement Ceremony Participation

You are expected to participate in graduation practice and the commencement ceremony.

Specific dates and times are listed above. See www.lbc.edu/graduation for further information.

Finances

Your college bill must be paid in full prior to the graduation date. If there is **ANY** balance owed on your account, your diploma will be held and you will not receive it at Commencement. All financial arrangements are handled through the Solution Center. Please call them at 717-560-8254 if you have questions about your bill.

NON-DEGREE STUDENTS—Registration Information

What does “Non-Degree” mean?

LBC offers college-level courses to members of the community who are not formally admitted as degree-seeking students. Anyone desiring to study the Bible or a general arts course from a biblical perspective can take non-degree courses.

Non-degree students include: Adults in the community, LBC Alumni, audit-only students, employees of LBC, spouses of students or employees, adult community members, or others approved to attend through this program.

What classes can I take?

LBC offers a wide variety of classes daily between 7:30 AM—9:30 PM. Courses requiring a prerequisite are noted as such on the roster at the beginning of this booklet. A non-degree student may not take more than 9 credits per semester.

How do I sign up for a course?

Simply complete the Registration Form on page 20 and return it to the Registrar’s Office: 901 Eden Road, Lancaster PA 17601.

How do I know my schedule is approved?

- 1 All Registration forms are processed on a first-come, first-served basis. If the section of a course for which you registered is not available, we will contact you to help you choose an alternative section.
- 2 Some courses require a placement test. Should this apply in your case, we will contact you immediately upon receiving your application.
- 3 Once your application and registration is approved, you will receive a confirmation email. It will include information on Registration check-in for the Spring semester.

Still have questions? Need help with course selection? Please stop by the Registrar’s Office in Esbenshade. We would be glad to help you out!

Program Costs

Fees:

Application: one time fee	\$25
Student Service Fee	
per credit	\$35
per block of 12-18 credits	\$340

Some courses involve an additional fee for labs, materials, etc.

Tuition Rates:

Students who started PRIOR TO Fall 2015

1-11 credits	\$775 per credit
Audit Rate	\$135 per credit

Students who started Fall 2015—Spring 2017

1-11 credits	\$790 per credit
Audit Rate	\$140 per credit

Students who started Fall 2017-Spring 2018

1-11 credits	\$800 per credit
Audit Rate	\$140 per credit

Students who started Fall 2018

1-11 credits	\$810 per credit
Audit Rate	\$145 per credit

LBC graduates may audit one class tuition free per semester. Other fees still apply.

Full-time employees	\$0
<i>Limited to two tuition-free courses per semester.</i>	

Spouses of full-time employees	\$0
<i>Limited to two tuition-free courses per semester.</i>	

All students must pay the student service fee and course fees in addition to tuition.

Miscellaneous Information

Late Registration

Late registration runs from August 7—September 4, 2018. However, late registration is **not** recommended due to a limited course selection, automatic class cuts, & a fee of \$150.

Schedule Revision

You may change your course selection during the add/drop period (August 27—September 4, 2018). Please pick up an add/drop form from the Solution Center. A \$15 fee applies for adds/drops August 29-September 4, 2018. The fee will be added to your bill if you make a change once classes begin.

Course Withdrawals

Please contact the Solution Center if you plan to withdraw from a Fall 2018 course.

Payment of Bills

All bills must be paid or satisfactory arrangements must be made with the Solution Center by August 6, 2018. Failure to make arrangements will delay your registration process.

NON-DEGREE STUDENTS—Registration Information

PLEASE PRINT

PERSONAL INFORMATION

NAME _____

ADDRESS _____

PHONE (____) _____

E-MAIL _____

SS# (for 1098T form) _____

DATE OF BIRTH _____

GENDER _____

HAVE YOU ACCEPTED JESUS CHRIST AS YOUR
PERSONAL SAVIOR? _____

ACADEMIC INFORMATION

HOME CHURCH _____

HIGH SCHOOL ATTENDED _____

HIGH SCHOOL ADDRESS (CITY, STATE) _____

HIGH SCHOOL GRAD DATE _____

LIST ANY COLLEGES ATTENDED AND DATES:

I AGREE TO ABIDE BY THE STANDARDS SET FORTH IN THE TRADITIONAL UNDERGRADUATE STU-
DENT HANDBOOK.

COURSE SELECTION:

Course #	Section	Course Name	Day & Time	Credits	Audit?
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

COST WORKSHEET:

Please check which of the following applies to you (choose only one):

- Community Member
- LBC Alumnus
- FT LBC Employee
- Spouse of FT LBC Employee

To determine your total bill, complete the following:

- 1 Application Fee _____
First LBC Course? Enter \$25 _____
Already taken a course here? Enter \$0 _____
- 2 Student Service Fee _____
Multiply total number of credits by \$35 _____
Fee applies for credit and audit students
- 3 Tuition/Audit Rate _____
Choose the appropriate tuition or audit rate from the table to the left.

If you are taking more than one course, or if you need help tabulating your tuition amount, please contact the Registrar's Office at 717.569.7071.
- 4 **Total** _____

Please enclose your check payable to "Lancaster Bible College" or contact the Business Office to set up a payment plan.

detach here

Undergraduate Education

Student's Signature: _____	Date: _____
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What is FERPA?

The Family Educational Rights and Privacy Act (FERPA) affords you, the student, certain rights with respect to your educational record once you are admitted as a student to the college.

What are my rights under FERPA?

As a college student you have four rights under FERPA: (Forms to exercise rights #1-3 are available in the Registrar's Office.)

- 1 To inspect and review your educational record within 45 days of your request.
- 2 To request amendment of your educational record.
- 3 To have some control over the disclosure of personally identifiable information from your educational record, except in the areas that FERPA authorizes disclosure without student consent.
- 4 To file a complaint with the U.S. Department of Education concerning alleged failures by the college to comply with the requirements of FERPA.

What documents are included in my educational record?

Student educational records are specifically defined as all paper and computer records, files, documents, and other materials that contain information directly related to you, the student, and maintained by LBC or someone acting for the college according to policy. Excluded from student educational records are records of instructional, supervisory, and administrative personnel in the sole possession of the maker and that are not accessible or revealed to any other person, except a substitute. Additionally, notes of a professor or staff member intended for his/her own use are not part of the educational record, nor are campus security records, parents' financial statements, application records of students not admitted to the college, alumni records, or records of physicians, psychiatrists, psychologists, or other recognized professionals.

Educational records are maintained by, but are not limited to the following offices, departments, and/or individuals: Registrar's Office, Financial Aid Office, Business Office, Student Services Department, Adult Learner Services Office, Graduate School Office, and Academic Advisors.

What is Directory Information?

Some information about students is considered "Directory Information."

Directory Information may be publicly shared by the institution without student consent unless the student has taken formal action to restrict its release.

"Directory Information" at LBC includes: Name, Address (current, local, home, and electronic mail), Telephone number (current, local, and home), Date of birth, Parent/Spouse contact information (address and phone number), Photo, Major/Program, Weight and height (athletic teams), Date(s) of attendance, Enrollment status (full-time, part-time, not enrolled), Date(s) of graduation, Degrees and awards received, and Participation in officially recognized activities and sports.

Can I control the release of Directory Information?

Yes, you can restrict the public release of Directory Information by completing a form available in the Registrar's Office. You should carefully consider imposing a restriction on the Directory Information. The limits of the college's student information system make it an all or nothing option. For example, your friends would not be able to obtain your directory information nor would the college be able to use it in graduation programs and news releases. This restriction should be reserved for extreme circumstances or on the advice of a legal or medical professional.

Who and under what circumstances can someone access my educational record?

According to FERPA regulations, no one has access to your educational record (other than directory information) without your written permission, except: (1) a school official (defined as: administrators, faculty, professional staff, staff, student workers, and students serving on official college committees) who has a legitimate education interest (defined as: the information or records requested are relevant and necessary to the accomplishment of some task or determination related to the inquirer's employment responsibilities/committee responsibilities or are acting within the course and scope of their employment and/or authority). (2) a parent or guardian who presents a certified copy of the most recent federal income tax form that reports you as a dependent. Other, less common individuals who may access your educational record without your consent include: (3) authorized representatives of accrediting agencies, as well as federal, state, and local government offices, persons or organizations providing financial aid to a student, (4) persons in compliance with a judicial order or subpoena, (5) persons in an emergency if the protected information is needed to protect the safety of the student or other persons, (6) parents regarding the student's violation of any federal, state, or local law, or any college policy or rule governing the use of alcohol or a controlled substance as long as the institution has determined that there has been a violation and the student is under the age of 21 at the time of disclosure, (7) the victim of an alleged perpetrator of a crime of violence or a non-forcible sex offense (limited to the final results of the disciplinary proceeding conducted by the college), and (8) the public in relation to a determined crime of violence or non-forcible sex offense that violates college policy or rule (disclosure limited to the student's name, the violation, and any sanctions imposed by the institution against the student).

Am I required to use my social security number as a personal identifier?

A Federal court ruling upheld the use of the social security number as a personal identifier for administrative purposes in higher education. We protect the privacy of the social security number as required by FERPA. However, you may request (form available in the Registrar's Office) the assignment of an alternate identification number. Effective January 2002, any new students admitted to LBC will no longer have a social security number as a personal identifier for administrative LBC purposes.

Which College Officer is responsible for administering the FERPA guidelines?

The Office of the Registrar is responsible for the institutional compliance with the FERPA guidelines and maintenance and release of the educational record. Questions, interpretations, further explanations, or concerns about FERPA and the college's FERPA policy are to be directed to the Registrar.

How do I file a complaint with the U.S. Department of Education?

Complaints are to be filed with the:
Family Policy Compliance Office
U.S. Department of Education
600 Independence Avenue, SW
Washington, DC 20202-4605



LANCASTER BIBLE COLLEGE

901 Eden Road | Lancaster PA 17601-5036 www.lbc.edu